

# CONFIDENTIALITY & COMPLIANCE AGREEMENT FOR THESIS EXAMINERS

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## AGREEMENT

### 1.0 Confidentiality

- 1.1 You have been appointed as an examiner of a research student thesis for Curtin University of Technology (Curtin), and you will receive and acquire confidential information that is the property of Curtin.
- 1.2 As a thesis examiner you must take all reasonable steps to keep confidential all information that is disclosed to or obtained by you as a result of or during the course of the examination process with Curtin.
- 1.3 As a thesis examiner you must not either during or after your association with Curtin:
- 1.3.1 Disclose to any person confidential information relating to the business or affairs of Curtin, its customers or associated entities unless specifically authorised to do so by Curtin in writing.
  - 1.3.2 Other than to the extent which is necessary to enable you to perform your duties:
    - (i) make extracts from, copy or duplicate confidential information;
    - (ii) make adaptations of confidential information; and
    - (iii) make use of confidential information for private purposes, or in any manner which may, or is calculated to cause injury or loss to Curtin, its customers or associated entities.
- 1.4 Clauses 1.2 and 1.3 shall continue to apply despite the termination or cessation of your association by either Curtin or you.

### 2.0 Compliance

- 2.1 During your association with Curtin it is a requirement that you comply with relevant sub-sections of Rule 10: Degree of Doctor by Research or Rule 11: Degree of Master by Research ([http://policies.curtin.edu.au/home/statutes\\_rules\\_bylaws.cfm](http://policies.curtin.edu.au/home/statutes_rules_bylaws.cfm)). These sections are summarised as follows:
- 12(e) an examiner is requested to examine a thesis within six weeks of receipt;
  - 13(b) an examiner is requested to submit an independent written report on the thesis; and
  - 13(f) should an examiner make a recommendation for re-examination of a thesis, then that examiner may be required to conduct such a re-examination. *(This additional activity will attract additional remuneration.)*
- 2.2 Failure to comply with clause 2.1 may result in the termination of your appointment as a thesis examiner.

### 3.0 Return of Property on Cessation

Upon cessation of your association, you are required to return to Curtin any copies of theses and any associated documentation or artefacts which belong to Curtin which may then be in your possession.

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*I undertake to comply with the above obligations and conditions as required by Curtin University of Technology and as stated above to protect the University's confidential information and all relevant compliance requirements.*

Name: \_\_\_\_\_  
Please print

Signature: \_\_\_\_\_ Date: \_\_\_\_\_